**Randolph Middle School PTO** Educational Grant Program **2022-2023**

The Randolph Middle School PTO is thrilled to continue offering grants to Randolph Middle School Staff Members. The goal of the Educational Grant Program is to offer support for creative approaches to the delivery of curriculum in all disciplines to as many students as possible.

There is one grant cycle per year and grant proposals may be submitted for any amount up to $750.00. **In 2022-2023, the grant process is open to all staff that are members of the RMS PTO.** In hopes of helping to address and fund your needs sooner, **the grant program will run from September 1st – October 31st**. Please have all submissions turned in by the updated deadline.

All applications will be evaluated by members of the Grant Committee beginning in October, with hopes of funding before the November holidays. The Grant Committee will analyze each application relative to how the proposed funding request supports the curriculum as well as for the impact it will have on students. In an effort to maintain the integrity of the process, information that identifies the applicant will be removed prior to distributing grant requests to committee members for assessment.

***Please note that these funds cannot be used to purchase curriculum materials that may be purchased through the regular school budget process or items that can be funded by special services or other areas. The PTO requests that technology needs be forwarded to the Technology department as they will not be considered by this Grant Committee. Finally, please understand we are unable to fund afterschool clubs and activities.***

Please complete the following funding request form ELECTRONICALLY, and return it, along to Heidi Kalinowski by the deadline. If you have any questions regarding the application, please feel free to contact Carla Schmidt, at: [morellc1@yahoo.com](mailto:morellc1@yahoo.com).

Through the past generous support of Randolph Middle School parents, we are proud to be able to offer these grants to you. We look forward to your participation.

Sincerely,

Carla Schmidt Chitra Bhat

Grant Committee Chairperson Randolph Middle School PTO President

**Randolph Middle School PTO Educational Grant Application 2022-2023**

**Submit applications for consideration electronically to:**

**Heidi Kalinowski**

**by: October 31, 2022**

**Grant Summary Information:**

**THIS PAGE WILL BE REMOVED BEFORE DISTRIBUTION TO COMMITTEE MEMBERS FOR CONSIDERATION**

**Applicant Name:**

**Email Address:**

**Grade/Subject:**

**Grant Title:**

**Amount Requested:**

**Grant Title:**

Insert Grant Title Here

**Answer the following:**

Is this request time sensitive? If so, by when is funding needed?

{Please provide response here}

How much money are you seeking?

{Please provide response here}

How many students will benefit from this grant should it be approved?

{Please provide response here}

Please describe the desired program/product and how it relates to the RMS curriculum. Provide links to websites and other information you feel will support your request for funding.

{Please provide response here}

Please explain all costs and include supporting documentation. To extent possible, identify best pricing option from a District Approved Vendor. If the PTO can, we will buy directly, if not, we will have the District purchase.

{Please provide response here}

Is there anything else you would like us to consider as we review your grant application?

{Please provide response here}

NOTE: Given the unique circumstances of the current school year, should the PTO Grant Committee receive requests for consideration via e-mail from Mr. Kricheff or his designee(s), it is implied that the following statement is agreed to:

“By submitting this grant request to the PTO, I affirm that it supports the district curriculum and our school goals. Further, I attest that it is not seeking to fund curriculum materials that may be purchased through the annual school budget process.”

# Name:

Date: